

# 5. How to Report Defectives (With Scanning)

The defective yard manager can report any cylinder that may look or actually is damaged. To do so, the user must navigate to the '**stock**' tab and choose the option labelled '**Report Defective**'.

## Stock



Open Stock



Report Defective



Confirm Defectives



Close Stock



Home

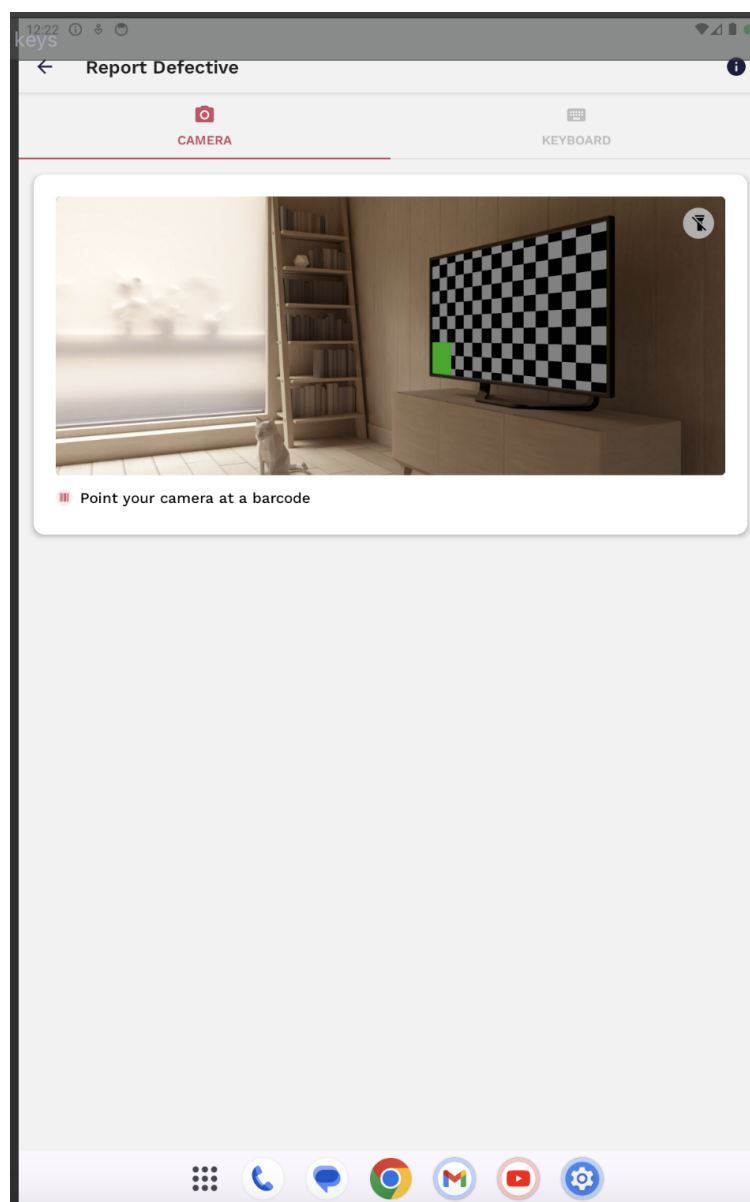


Trips



Stock

The defect will then be confirmed by the same user in a different step. When reporting defective items, the user is required to use the scanning feature by either scanning the barcode in the **camera** tab or entering the serial number of the defective item manually in the **keyboard** tab. If you choose to input the serial number manually, you will be able to add a photo in the following menu after you press **add product**.



12:29

Report Defective

CAMERA KEYBOARD

**Enter code**

Cylinders with defective barcode or serial number should be reported defective

**Enter serial number**

Serial number

999997

ADD PRODUCT

1 2 3 4 5 6 7 8 9 0 #

✓

If a photo is not going to be added you can proceed to click on **report** another window will show to check and confirm if you want to select this item as defective, you can proceed to click on **report defective**. You will receive a confirmation '**product reported defective successfully**' once successful.

⬅️ Report Defective

Suspected product



**AA999997**

13kg ProGas

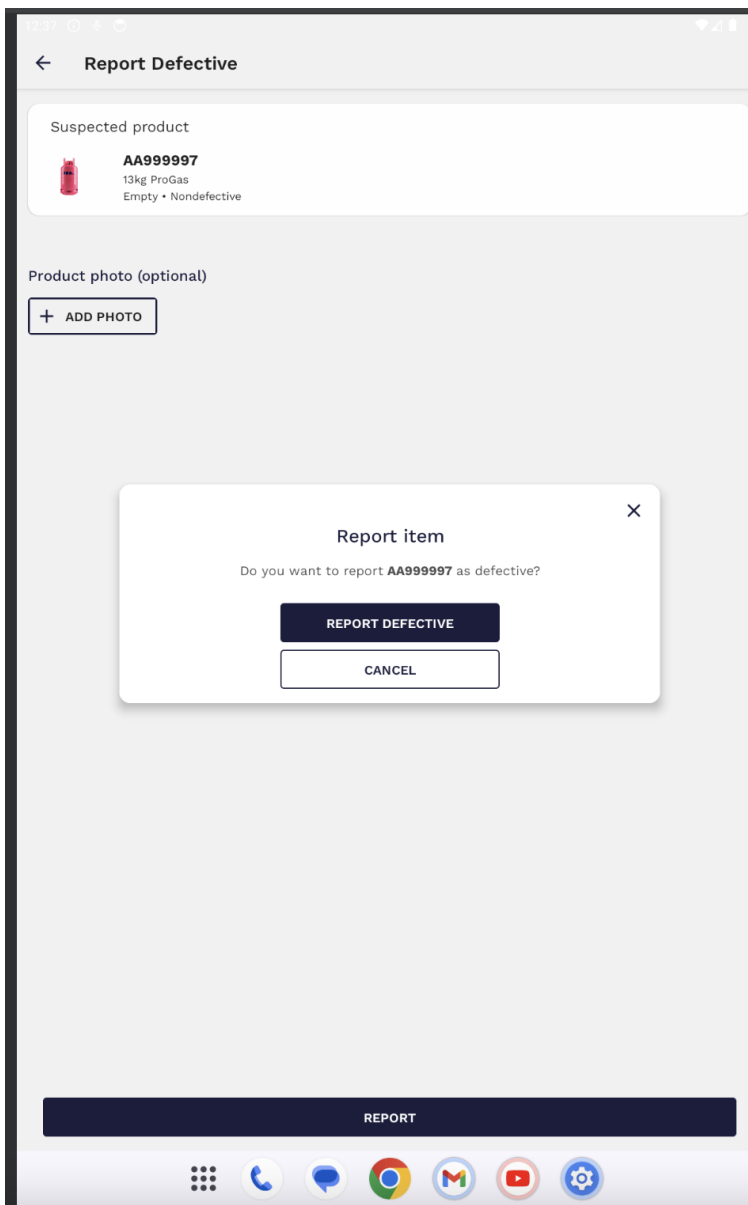
Empty • Nondefective

Product photo (optional)

+ ADD PHOTO

REPORT





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